

RE-TENDER NOTICE

Name of work: Hiring of Commercial Vehicle 6 Nos. on monthly basis for one year contract for NHIDCL, BO-Imphal including its site offices, Manipur.

Bid Security	:	Rs.10,000/- Per Vehicle
Cost of Bid Documents	:	Rs. 500/-
Time Period	:	One Year

1. Sealed quotations are invited from prospective service providers/Agencies established, experienced, GST registered and reputed service providers/Agencies having adequate experience in the work mentioned above.
2. The blank BOQ with terms & conditions for the above may be obtained from the office of the undersigned from 02/04/2018 (17:00 Hours) to 17/04/2018 (upto12.00 Hours) and web www.nhidcl.com. The cost of Bid Document will be Rs.500.00/- (Rupees Five hundred Only) and will be paid in the form of Demand Draft in favour of National Highways & Infrastructure Development Corporation Limited payable at Imphal, Manipur up to 17/04/2018 which is non-refundable.
3. The duly filled quotation in sealed envelope shall be submitted in the office of the undersigned on all working days up to 12:00Hrs. on 17/04/2018 and quotation will be opened on 18/04/2018 at 15.00 Hrs. by evaluation Committee constituted for this purpose in the presence of intending bidders.

NATIONAL HIGHWAYS & INFRASTRUCTURE DEVELOPMENT CORPORATION LIMITED BRANCH OFFICE.

Address:

General Manager (Projects),
NHIDCL, Branch Office Imphal, Transit Hostel, 2nd Floor,
Officers' Club, Opp. Lamphelpat Imphal West-1, Manipur, Pin no.795004,
Phone no. 0385-2416302
Email:nhidclimphal@gmail.com

BILL OF QUANTITY

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Time Period : One Year

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S.No	Name of Item	Unit	Qty.	Amount quoted by bidder for Vehicle per Month	
				In Figure	In Words
1	Providing, running & maintenance of vehicle on monthly basis Bolero SUV Vehicle (Travel up to 3000 km per month) as per terms and condition [for NHIDCL,BO-Imphal/Ukhrul Site Office/Khongsang Site Office/Singhat Site Office, Manipur].	Vehicle nos.	05		
2	Innova/Fortuner/Scorpion or equivalent (Travel up to 3000 km per month) as per terms and condition [for NHIDCL, BO for Manipur.	Vehicle nos.	01		
	Total				

Note:

1. The essence of the contract is to provide prompt, punctual, efficient, safe, courteous and quality service.
2. The Bidders have to bid for all 06 (Six) vehicles & bidders bid for **less than 03(Three) vehicles will be disqualified.**
3. The Total Amount quoted in words shall be the sole guiding factor for financial evaluation of Bidders.
4. Annexure 'A' for terms & condition shall be the part of bid and hence shall be duly signed by the Bidder.
5. The Jurisdiction of vehicle moving is Manipur and other North Eastern State.
6. The rate applicable for extra Km of travel beyond 3000 Km in a month shall be paid @12/- per Km.
7. GST will be paid by NHIDCL as applicable.
8. Income Tax shall be deducted as applicable.
9. The tender should be submitted in **two sealed covers: One** super scribing Technical Bid and **Second** Financial Bid and both the sealed envelopes are in turn be put in another envelope and this envelope should be sealed and superscripted

“Tender for Hiring Vehicles”. All the three envelopes are to be duly sealed. Technical Bid and Financial Bid shall be opened separately. **No indication of the Prices will be made in the Technical Bid.**

10. Financial Bid of the selected bidders only will be opened.

Certificate

I have understood the scope of work and agreed to the terms and conditions lay down in the notice inviting bids.

Signature of Authorized Signatory
Name of the Agency with Seal

Place.....Date.....

TERMS AND CONDITIONS

1. The vehicles should be new or less than three years old and driven not more than 25,000 km with GPS fitted.
2. The vehicles should be in good running condition.
3. Documents of vehicles- The attested copy of R/C Book and the Insurance policy of vehicles supplied under this contract should be submitted to the authorized person of the NHIDCL and will be subject to scrutiny.
4. Statutory Requirements- It is desirable to have the Registration with EPF, ESI code, service tax, PAN etc. However, if the service provider does not possess any or all the above, they should obtain the same if required by law to execute this service, within one month of commencement of contract. Govt. Tax/Levy/ Duty other than service Tax for paying the vehicles will be borne by the service provider.
5. NHIDCL shall not be bound to accept the lowest or any tender and reserves to itself the right to accept or reject any bid or to accept whole or a portion of tender, as it may deem fit, without assigning any reason thereof and without incurring any liability to the affected bidder(s) for the action of NHIDCL.
6. The vehicle shall be available day and night (24 hours) as required by NHIDCL for all days regularly in a month.
7. Drivers attested copy of driving license should be submitted during the contractual period. Assign driving to only qualified experienced licensed drivers and also assume full responsibility for the safety and security of the officers/officials and store items.
8. The Agency shall bear all expenses required for keeping the vehicles in smooth running condition such as fuel, lubrications oil & other consumables, necessary service & maintenance, repairs & replacement etc. and salary of the driver per month.
9. The Agency should ensure that sufficient fuel is always available for travel.
10. In the event of any vehicle being off the road for maintenance or on any account of breakdown, the Agency shall provide a substitute vehicle immediately. If the substitute vehicle is not provided, a penalty of Rs. 2500/-per day for each vehicle shall be affected from the bills of Agency.
11. Accuracy of Meters will be checked periodically by any authorized officer of NHIDCL and reserves the right to get the meter calibrated or checked at any time at his sole

discretion and in the event of any error/fault in the meter being noticed, the bill for the journey undertaken (including those undertaken earlier) would be adjusted, besides any other penal action as decided by NHIDCL, which may even lead to termination of contract.

12. The Agency should quote their rate on monthly basis. In case of any excess km run in a month, unused kms if any during a particular month (monthly km slab) will be carried over to the subsequent three months and will be adjusted against any extra kms (monthly km slab) or will be adjusted @ 12/- per Km. Monthly bills shall be submitted in duplicate to the authority specified in contract along with duty slips/ log book sheets duly signed by the user. The service tax has to be shown separately in the bill.
13. The quoted rates shall be inclusive of taxes & other taxes, if any.
14. Vehicle can be withdrawn from usage within 15 (fifteen) days of advance notice by either party i.e. Agency or NHIDCL.
15. The Agency should submit their bills (in GST Tax Invoice Format) in duplicate along with logbook within 1st week of every month for payment.
16. The quoted rates for hire charges of vehicles with fuel and lubricants etc. should be valid for period of one year from the date of acceptance. No variation/revision in quoted rates on account of any increase in fuel or spares cost will be entertained.
17. The Agency should be able to supply the required vehicles within seven days from the date of Letter of Acceptance.
18. The supply of vehicles is initially for duration of one year only from the date of issue of letter of Acceptance; vehicles may be continued beyond the stipulated period on the rates quoted & condition herein if required by NHIDCL and agreed by the bidder.
19. The Jurisdiction of vehicle moving is Manipur and other North Eastern State.
20. No vehicle should be supplied having registration in the name of employee of NHIDCL or their close relative and a certificate to this effect be given on the body of bill while submitting claim.
21. The tampering of meter reading, vehicle usage timings, overwriting of summary/ log sheet and misbehavior of driver while on duty shall be viewed seriously, leading to even cancellation of contract.
22. The successful bidder shall submit all the required documents of vehicle, driver, insurance, GST and PAN etc. execute the agreement within a week after issue of 'Letter of Acceptance' on hundred-rupee bond paper.
23. Amendments, corrigendum, if any, would be hosted on NHIDCL website only.
24. NHIDCL reserves full rights to curtail, modify, halt/cancel, reject any or all offer/s, at any stage without assigning any reasons and no claims of whatsoever nature will

be entertained on this account.

RESOLUTION OF DISPUTE

In case of any dispute, the decision of the General Manager(P), NHIDCL, Branch Office, Imphal, Manipur shall be final.

THE BID SECURITY/EARNEST MONEY

The Bidders shall furnish, as part of the quotation Bid Security of Rs. 10,000/- per Vehicle in the form of Demand Draft in favour of National Highways & Infrastructure Development Corporation Limited payable at Imphal, Manipur. Any quotation not accompanied by an acceptable Bid Security shall be rejected by the Employer as non-responsive. The Bid Security of Unsuccessful bidders will be returned within 45 days after opening of Bids or issue of LOA whichever is earlier. The Bid Security of the Successful Bidder shall be converted in to Performance Security upon signing of the Agreement. The Bid shall remain valid for a period of 30 days of opening for one year.

The performance Security shall be refunded within one month, after the successful completion of the contract.

THE BID SECURITY/EARNEST MONEY WILL BE FORFEITED

- A. If the Bidder Withdraws the Bid after its submission; or
- B. If the Bidder does not accept the arithmetic correction of the bid price; or
- C. In the case of a Successful Bidder if the Bidder fails to sign the Agreement.
- D. If the Bidder does not give 15 days prior notice for withdrawal of the vehicle.

I accept all the terms and conditions of NHIDCL

Name, Signature & Seal of Bidder

DECLARATION

1. I,Son/Daughter/Wife of Shri.....signatory of the company/agency/firm mentioned above, is competent to sign this declaration and execute this tender document.
2. I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them.
3. I indemnify NHIDCL against any loss that may be incurred by NHIDCL due to any act of Omission or Commission by the Driver/Vehicle deployed in NHIDCL, Branch Office, Imphal, Manipur through my Company/Agency/Firm.
4. My Company/Agency/Firm has not been blacklisted/debarred from participating in tender of any Ministry/Department of Government of India and Government of India undertaking in last three years.
5. The information/documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I /we am/are well aware of the fact that furnishing of any false information/fabricated document would lead to rejection of my tender at any stage besides incurring liabilities towards prosecution under the appropriate law.

Signature of authorized person(s)

Date:

Name:

Place:

Seal:

